

Tanaija Kee

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Professional Summary

Tanaija Kee is a senior majoring in journalism at Howard University in Washington, DC. She prefers working in print and community journalism and has been involved in various stories on health, housing, and other community issues. Kee has a strong skill set in research, interviewing, and storytelling, and is dedicated to creating meaningful journalism that informs, challenges, and inspires conversation. Kee is also very interested in the editorial and management aspects of journalism, including blog writing, content strategy, and newsroom management, where she has served as managing editor and editor-in-chief, overseeing workflow and story development.

Experience

January 2026 - Present

101 Magazine, Washington, D.C - *Editor In Chief*

- Lead editorial direction as Editor-in-Chief and Head Creative Director for semester issue magazine
- Create production materials, schedules, and workflows to guide team output
- Lead team meetings and manage contributors to ensure timely, high-quality publication

August 2025 - December 2026

101 Magazine, Washington, D.C - *Managing Editor*

- Oversaw daily editorial operations, ensuring deadlines and content quality were met
- Coordinated team assignments, schedules, and workflow for smooth publication
- Edited and polished content, maintaining consistency with magazine style and vision

August 2025 - December 2026

Anchored Innovations, California (Remote) - *Blog Writing Intern*

- Wrote engaging product descriptions and blog content for the Etsy store to drive audience interest
- Optimized copy for clarity, style, and brand voice across digital platforms
- Assisted in content planning to support store promotions and customer engagement

December 2022- August 2023

Kapital Magazine, Maryland (Remote) - *Columnist*

- Wrote "Being the Boss" column, offering tips on starting a business
- Developed original, audience-focused content to inform and engage aspiring entrepreneurs

Education

B.A. Journalism, Minor in Spanish – Expected May 2026

Howard University, School of Communications - *Journalism*

- Coursework includes reporting, feature writing, multimedia storytelling, and editing.
- Actively seeking journalism internships and editorial opportunities to strengthen print journalism skills.

Additional

September 2023 - PRESENT

Taco Bell, Washington D.C - *Shift Manager*

- Supervised shift operations, ensuring efficient service and team coordination at Taco Bell
- Trained and supported staff while maintaining quality, safety, and customer service standards
- Managed cash handling, inventory, and closing procedures during assigned shifts

Skills

- Editorial Leadership
- Content Creation & Story Development
- Team Management & Collaboration
- Copy Editing & Proofreading
- Project & Deadline Management
- Content Strategy & Planning
- Interviewing & Research
- Digital Marketing & Engagement